



Madison Community Improvement Corporation

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Board of Trustees

Bill Pethtel – President
Don Bartlett – Secretary
David Blanock – Treasurer

Chris Ritter – Township Representative
Dwayne Bailey – Village Representative

MCIC Regular Meeting Minutes, August 13, 2015 Duffy's Tavern, 6:14 pm

Trustee Attendees: Bill Pethtel, Chris Ritter, Dave Blanock, Don Bartlett, Dwayne Bailey called in.
Member Attendees: Mary Lu Pocatko, Terri Wagoner and Mary Ann Froebe.

- A. **Welcome and Opening Remarks:** The meeting was moved to Duffy's tavern as Village Hall was not open. Bill welcomed all in attendance. President Pethtel provided new MCIC trustee Chris Ritter (township representative) the MCIC Conflict of Interest Form that was signed and filed in Bill's file. Trevor Behm previously indicated he could not make tonight's meeting because of a school conflict.
- B. **Approval of June 11, 2015 minutes:**
Motion # 1 was made by Chris Ritter and a second by Dave Blanock to approve the minutes as submitted. The motion passed unanimously and is approved to be put on the MCIC website by the communications committee. We thank you Mary Ann Froebe and Michael Lubanski for doing this for us.
- C. **Treasurer's report:** Dave Blanock provided summarized documentation showing all account activities from March, 2015 to this meeting. We have 2 accounts, # 403 and # 913. The following is a short status summary:
- 1) **Account # 913:** Is the account we opened to track donation dollars for organizations using our 501.C.3 non-profit status.
 - a. It has currently been used for Claymore Soccer funds their organization raised for their 2015 summer overseas trip, which is now completed. Claymore Soccer thanked MCIC for our support and help.
Action Item # 1 – Bill Pethtel – To contact Claymore Soccer and offer/invite their team players and leadership to a future meeting to share their trip experiences.
 - b. All Claymore funds were previously distributed to Claymore Soccer for their trip as in June. The contractual 2 percent fee of \$325.84 is all that remains in account # 403.
 - c. Through consensus discussion, it was decided to transfer the remaining \$ 325.84 over to the MCIC main account, # 403. When completed, this will leave account # 913 with a \$0 balance.
 - d. Through consensus discussion, account # 913 will now be used to track expenses and income for the Candy Cane Lane Christmas Bazaar project scheduled in November.
 - 2) **MCIC Main Fund Account # 403:**
 - a. The Social in the Park fundraiser project scheduled in June was canceled due to a rain storm. Therefore, vendor fees that were previously collected were refunded (checks # 426 through # 439). As of 8-7-15, there is one outstanding check # 439 for \$ 25.00 refund. Some vendors choose not to be reimbursed; rather, Mary Lu is holding their table reservation fee they previously paid for their table for the Candy Cane Lane Christmas Bazaar scheduled in November. Mary Lu reported that this amount is \$ 150.
 - b. With the decision above (**see 1.c**) the transfer of \$ 325.84 from account # 913 will be made into the MCIC main fund account # 403. Thus leaving account # 403 with a cash available balance of \$ 19,706.07.
 - c. **Motion #2** was made by Don Bartlett and seconded by Chris Ritter to accept the treasurer's report as submitted, with discussion, and was unanimously approved.

- 3) On another note, Mr. Blanock reported that the ongoing FY 2013 Tax filling issue with the IRS has been fully and satisfactorily resolved. MCIC owes nothing. Also note the FY 2014 federal taxes were previously filed and check #425 was previously written for \$ 350 to NMS-CPA. We are now current and in good standing with all tax issues through FY 2014.

D. Old business:

- 1) Update on the Train Depot – Mr. Bailey had other commitments and called/teleconferenced in during our meeting. Dwayne is still trying to work out the insurance issues as our contractor cannot obtain the required insurance to work in the railroad right of way. Dwayne is currently trying to get NFS to agree to take the buildings down and let us (MCIC) pay the difference to do it in manner that allows us to salvage as much of the depot as possible. The depot is deteriorating quickly and looks like it may not survive the winter. Dwayne will keep trying and plans on getting detailed measurements and design details so that worst case we can build a reasonable replica. More updates to follow as this project is still a work in progress.
- 2) Update on the Candy Cane Lane Christmas Bazaar Project - Mary Lu Pocatko, Terri Wagoner and Mary Ann Froebe. The project is scheduled for November 20 and 21, 2015 at the Immaculate Conception Church Hall in Madison. Discussion, Motions and Action Items are as follows:
 - a. Mary Lu reported that she has received approximately \$ 1470 in checks plus a rollover of \$ 150 from the Crafters in the Square Project that was previously cancelled. **Action Item # 2:** Mary Lu will document & make copies and turn the checks over to Mr. Blanock.
 - b. We will need advertising flyers, social media, radio advertisements and will also ask that the village and township to provide their large road signs strategically placed to help with full blown advertising since we had to move to a new location and no longer have visibility on Rt. 20.
 - c. **Motion # 3** was made by Mr. Ritter with a second by Mr. Blanock to establish a budget line item for this project for advertizing in the amount of \$ 500. All income and expenses will now be tracked in the # 913 account. The motion passed unanimously.
 - d. **Action Item # 3** – Mary Lu - There was discussion on church decoration ideas to enhance the atmosphere, time commitments during the bazaar by members and other thoughts and needs that Mary Lu, Mary Ann and Terri will need. Mary Lu agreed to put a list of ideas, items and schedule needs together to share at the next regular meeting. Thank you Mary Lu, Terri, and Mary Ann for all your time, talents, leadership and efforts. This is really appreciated.

E. New Business and questions: None.

- F. Adjournment:** **Motion # 4** by Mr. Blanock to adjourn and seconded by Mr. Bartlett. Motion was unanimously approved and meeting adjourned at 7:05 pm. Next regular meeting is Thursday, September 10 at 6:00 pm at Village Hall.

Respectfully submitted by:

Secretary Don Bartlett on September 1, 2015.