

Thursday, February 12, 2015, 6:00 PM
Agenda Outline with Summary Minutes

Board Attendees: *Bill Pethtel, Dwayne Bailey, Lee Bodnar, Dave Blanock, Don Bartlett*
Membership Attendees: *Kent Scott, Terri Wagoner, Mike Lubanski, Trevor Behm*

- A. *Welcome and Opening Remarks:* Meeting called to order at 6:00 pm. Bill
1) *House Keeping – as noted in the January 8, 2015 minutes, Blanock opened a second MCIC activity account to separate/transfer non-MCIC funds into; in this case, Claymore Soccer. Appropriate documents and signatures were completed.*
- B. *Review and approval of meeting Minutes:* Bill
1) ***Motion # 1** by Bailey, second by Blanock to approve the corrected minutes of the January 8, 2015 meeting (2 spelling corrections in topic F, first sentence, contribution and learned) was unanimously approved.*
2) *After discussion and with Board consensus, it was agreed:*
 - *Secretary Don Bartlett will keep a 3-ring binder with respective meeting agenda, minutes and meeting handouts for history reference that belongs to MCIC.*
 - *Mike Lubanski has been doing the MCIC website updating. Thank you Mike! Bartlett will provide final corrected/approved minutes only to Mike to place on our website in PDF format.*
- C. *Treasury Report:* Blanock
1) *Blanock reported that he started a written ‘account ledger sheet’ commencing January 1, 2015 of all MCIC and ‘other’ account funds we currently hold (shared at this meeting but confidential due to account number info) that will serve as a running documented summary of our respective income and expenses moving forward. The ledger also details written checks and income. As noted in the January minutes, the end goal is to eventually cancel Quick Books which has reoccurring monthly fees.*
 - *Beginning January 1, 2015 balance was \$ 33,552.93.*
 - *Dollar Account Balances as of 2-14-15 were:*
 - *MCIC funds account #1: \$ 20,480.90 plus \$ 5000.00 for a total of \$ 25,480.90. Note: The \$ 5000 is money committed from the 2014 MCIC fundraising dance for Madison Local School sports that MJ Rec Board coordination as a prior project through MCIC). We are in the process of transferring \$ 5000 to MJRD for field equipment purchases as directed by Madison Schools.*
 - *The Claymore Soccer account # 2: \$ 10,081.17.*
 - *Total MCIC Dollar Account Balance as of 2-14-15 is \$ 35,562.07.*
 - *Note: Bill provided handouts with respect to the Fiscal Agent Agreement and What You Need to Know About Fiscal sponsorship for board review and discussion at a future meeting.*
- 2) *NMS Accounting (Sheleen)- With respect to the IRS penalty for 2013 Tax Year filing, Blanock reported that NMS again recently confirmed and answered with IRS everything necessary with written documentation showing that we properly filed within required time lines and are now waiting on IRS response. **Motion # 2** was made by Blanock, second by Bodnar, that we continue using NMS Accounting for 2015. Motion was unanimously approved.*
- D. *Project Updates:* Bill
1) *Candy Cane Lane Christmas Bazaar: Terri Wagoner reported that she and Mary Lu Pocatko met with the Madison Country Club (MCC) owners and booked the Bazaar dates for Friday November 20 (4-9 p) & Saturday, November 21 (10-5l p) for 2015. They have a very large room and a smaller room for us to use at no charge. We may have to possibly rent tables but the club is looking into options to procure tables. The MCC will provide food and beverage for purchase with the tables in another area and will also have a lunch open to the public on both days. Mary Lou is working out the plans for set up. Thank you Mary Lu and Terri!*

- 2) *Village summer Crafters in the Park: This event is generally held in mid June. Bailey stated it is a very nice public event and provides positive MCIC visibility. Mary Lu will need to make application; cost is \$ 50 through Village Hall for date approval that does not conflict with other scheduled 2015 Village events. **Motion # 3** by Bailey, second by Bodnar to support this Saturday only project again. It was also a consensus that we not do the 'Rocket Car' again because it costs more than we take in.*
- 3) *Bailey shared that MCIC needs a pre set list of social shows.*
- 4) *Bailey also shared that our goal of repurposing properties needs to be expanded and look for opportunities moving forward. Pursuing grant funding, working with the land bank, sheriff auctions and other corporations of governmental and municipal entities is a possibility. We need to grow funds to be able to look at homes/properties to repurpose and other municipalities to point us in directions that provide opportunities to keep our vision moving forward. We can work with other CIC's to learn avenues to go down, avoid other unnecessary issues and find opportunities to bring people in, educate & explore, etc.*

E. *Old Business:*

Bill

- 1) *Board consensus was that we need 'a lot of discovery' to finalize a list of processes and develop standard operating procedures (SOP). Face book, internet emails, phone voice mail, website, fiscal agent requirements and other items are to be identified at a future meeting.*
- 2) *Wagoner provided a plaque from the MJ Rec Board recognizing and thanking the MCIC for their support of the Rec Board High School Sports field project in the amount of \$ 5000 from our 2014 dance fundraiser. Bill read the plaque to the membership. Wagoner reported that the Rec Board and school are in the progress of identifying where the funds would be best used. **Motion # 4** by Bodnar, second by Bailey to release the \$ 5000 to the Rec Board in the near future for their project with the schools.*

F. *New Business:*

Bill

- 1) *Madison Township P A L request: Timothy Doyle shared that P A L is holding a fund raiser in March to raise money. The event will be a Battle of the Bands and high school dance to be held at the Madison High School on Friday, March 13th, 2015. They are asking for MCIC to participate in the event and have at least one member present to receive and hold funds generated under MCIC 5013C. The funds P A L is attempting to raise would be used towards a new LED message sign for the Madison Township Administration site. The MCIC is needed to pass through funds since P A L bylaws indicate that their funds are used for public 'for kids with kids' guidelines. While this is a great support project for MCIC, we need more information before proceeding to be sure it is a satisfactory and workable proposal per our 5013C guidelines.*
- 2) *Our new Code of Regulations state that annual dues of \$ 25 per each member are to be billed in the April timeframe. There was good discussion on the merit and reason for implementation of this requirement, i.e., why, value, are we hiring an administrative person and wonder if this fee is really necessary. It was recommended that we add this action item for discussion at our March 12, 2015 meeting.*

G. *Questions from Members in attendance:*

Bill

- 1) *Another action item is forming committees from membership participation to be proactive and visible with a team of membership individuals.*

H. *Next Meeting Date: March 12, 2015 at Fire Station 3 at 6:00 p.*

I. *Adjourn: Motion to adjourn meeting at 7:36 p. by Bartlett, second by Blanock. Unanimous.*

Respectfully Submitted by Secretary Don Bartlett, February 17, 2015