



Madison Community Improvement Corporation

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Board of Trustees

Bill Pethtel – President

Don Bartlett – Secretary

Mary Ann Froebe – Treasurer

Lee Bodnar – Township Representative

Dwayne Bailey – Village Representative

Meeting Agenda - Thursday, October 9th, 2014, 6:00PM, Fire Station 3

Board Attendees: Bill Pethtel, Mary Ann Froebe, Lee Bodnar, Dwayne Bailey, Don Bartlett

Membership Attendees: 14 members and 1 youth

A. Welcome and Opening Remarks:

Bill

1. Houskeeping / sign conflict of interest: The board members all signed and turned in the respective documents (5) to Bill for filing.
2. Checking account documents/signature approval/other: Member Dave Blanock of Andover Bank, Madison, shared the requirements to sign/update appropriate form protocols and other procedural needs for financial protection:
 - Treasurer Mary Ann and President Bill signed the appropriate treasury forms.
 - Clarification on signatures required to write checks after a certain dollar value:
 - **Motion:** Bailey/Bodnar – A single signature is only required if the check amount is \$500 or less. \$501 or more dollars will require 2 signatures. Therefore, a 3rd signature (secretary) is to be added since the Treasurer or President may be out of the area at time of need. Dave will get with Don to incorporate appropriate paper work signatures. Treasury expenses & account summaries are to be reported and approved at each meeting. Motion passed unanimously.
3. Review ORC 1724.01: A short review was performed of this 1 page statute from Ohio legislature for MCIC to operate under (filed with minutes). The board unanimously agreed that we need to look to other possible oportunities to grow, train ourselves and look for new opportunities to improve and support the Madison community under this code.
4. Review Mission, Vision, Guiding Principles, and Strategic Goals Statements : Filed with the minutes is a copy of this information. We revisited our purpose and determined that:

Motion: Bartlett/Froebee - all MCIC document letter head mission statements should be corrected/be the same wording. Mary Ann to incorportate. Motion passed unanimously.

Note: See modified document sent to board and on file dated October 18, 2014

B. Approval of the Minutes: Note, there have been No August and Sept meetings.

Bill

- Thursday July 10th, 2014 – Regular Meeting
- Thursday July 24th, 2014 – Special Meeting
- **Motion:** Bodnar/Frobe – to approve both sets of minutes as written. Motion Passed unanimously.

C. Presentation of MCIC involvement opportunity with properties in Village:

Dwayne

Regarding the Village Hall and the Historical society:

For many obvious reasons the current Village Hall is not suited for a governmental building. The ADA compliance issue is at the top of a long list. The Village Hall is a Carnegie Library and is a desirable part of our historic district. It seems obvious that the Historical Society would be a better steward for the building and would have a greater ability to pursue grants and Carnegie trust money to preserve and maintain the building. With plans in place to relocate Village Hall to Fire Station 1 in the future it is time to plan for the transfer of the Hall to the Historical Society. It was first thought that the building could just be leased to the Historical Society. However, it seems that lack of ownership hinders grant possibilities; this is where MCIC could play a role in facilitating the transfer of the building without the risk of a sealed bid process. The building could

be transferred to the MCIC then in turn sold to the Historical Society. This would eliminate the possibility of another interested party outbidding the Historical Society and using the building for other purposes or even demolishing the structure.

Mr. Loparo, Historical Society business manager, shared that the Historical Society needs/wants to start the grant process soon and confirmed that the grant opportunities are greater with Historical Society ownership, not renting. Timing is of utmost importance.

MCIC agreed that we are interested in exploring this opportunity and needs more information before proceeding over the next 6 months. We need legal input (invite MV legal to our future meeting, our legal), do our investigative homework and would need to carve out an 'economic development' appropriate budget proceeding forward. This is a work in progress.

D. Treasurer's Report:

Mary Ann

Mary Ann reported that we have a current checking account balance of \$33,329.68.

- The Save the Tavern funds we currently have is \$ 6,408.45 and will be transferred to their group soon since they have received their own 501/3.C approvals.
- **Motion:** Bailey/Bodnar – Transfer the amount to STT less the 3% svc fee as soon as possible. Motion passed unanimously.
- We are holding the funds (\$5000) from the MCIC March dance fundraiser for the Madison Rec Board and will distribute at a future date.
- Bill reported that the 2013 State and Federal tax filing process is in good order and will be filed by the tax filing date.

E. Project Updates:

Mary Lou

The Candy Cane Lane Craft and Vendor Show scheduled for Friday, November 21st, from 5:00 to 9:00 pm and Saturday, November 22nd from 10:00 to 4:00 pm at DeRubertis Party Center is well underway. See August 27, 2014 contract attached to minutes for details, costs, and other requirements.

Mary Lou:

- turned in vendor checks in the amount of \$2980 and reported that there are 6 outstanding booth spaces left.
- Are in need of many volunteers. Mike volunteered to update/advertize on the MCIC website.
- More advertizing needs to be done than last year to get the word out. She districted a flyer to people to place in the community, churches, businesses, Senior Centers, etc.
- The Craft Show committee will be meeting soon to address needs and timing for set up, runing, and tear down after the event.
- Bill will meet with Trevor, email the team with needs and timing for set up work on Thursday, November 20th.

F. Questions from Members in Attendance:

- Mary Ann shared that there will be no March 2015 fundraiser dance unless someone steps forward. We thanked the team for their 3-dance efforts. Looking for volunteers.
- Mary Ann shared that we needed to make a donation to Cross Roads for playing a couple hours and the June Craft Fair. **Motion:** Bodnar/Bailey – that we donate \$ 100, motion passed unanimously.
- It was suggested by members that we form 'respective' committees for the various projects, define their roles and expectations and identify who the members are/inclusive and have a means to better communicate.

G. Next Meeting Date: Thursday, November 13th, 2014 at Fire Station 3 at 6:00 pm.

H. Adjourn: **Motion** by Frobe/Bartlett to adjourn the meeting at 7:21 pm. Motion passed unanimously.

Respectfully submitted, Don Bartlet, Secretary, Nov 5, 2014