



Madison Community Improvement Corporation

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Our mission: *The Madison Community Improvement Corporation (MCIC)
champions the community of Madison
by promoting economic and social opportunities to create a vibrant community.*

Meeting Minutes

Thursday, May 8, 2014

Board Attendees: Pethtel, Froebe, Bodnar, Bailey, Bartlett
General Member Attendees: 7 present, total 12 with board

A. Welcome and Opening Remarks:

Bill

Bill welcomed everyone in attendance and distributed the agenda. The new Board of 5 Trustees, per the new MCIC Code of Regulations adopted at the April, 2014 meeting, were welcomed and introduced to the membership. They are: Bill Pethtel, President; Lee Bodar, Madison Township Administrator; Dwayne Bailey, Madison Village Administrator; Mary Ann Froebe, Treasurer; & Don Bartlett, Secretary. Don circulated the current membership list for members and guests to sign. He asked that everyone confirm their respective contact information for correctness and make any necessary changes.

B. Approval of two sets of meeting Minutes:

Bill

A motion was made by Mary Ann, second by Don, to respectively approve both the February 13, 2014 regular meeting minutes and the April 10, 2014 annual meeting minutes. Both set of minutes were unanimously approved.

C. Presentation by Madison Pre-K PAC:

PAC representatives Luella Hughes and Stacey Stoneman were introduced. Their group is in a state of membership change with new leaders and are looking for direction, information and consideration for funding help with respect to the needs of playground and class room enhancements. The school district does provide some funding for Pre-K but not like it does for K-12.

Major area needs mentioned were replacing broken equipment, playground surface enhancements and electronic equipment (iPads, cameras) with at least 1 per class, for a total of 6 classes. Mr. Frager shared his past experiences with the PAC and offered to send them electronic information that he has with respect to documents; i.e. PAC bylaws, budget info, IRS EIN information, etc. We had a very indepth discussion and suggestions we share with their PAC to move forward to achieve their goals. It is possible that the PAC may find that there is no need to ask MCIC to be their fiscal agent because of how the PAC was originally set up in the past and possibly be their own fiscal agent. That is something the PAC can decide down the road as they gather the appropriate and necessary documented information. With respect to the fundraiser support, MCIC asked the PAC to gather the appropriate documents, validate their needs and goals and put together a plan. Even a one page summary document to hand out/talk at a future MCIC meeting was encouraged. It was a great discussion, exchange of information and ideas. The PAC was invited back when they are prepared.

D. Treasurer Report:

Mary Ann

Mary Ann previously provided a one page account activity from March 9, 2014 through May 8, 2014. Mary Ann has planned on working with the new Quick Books program to reenter information to get the new sytem working properly. It is taking more time than previously thought. We currently have an ending balance of MCIC funds of \$16,496.56. Because we are a not for profit group we also have funds of \$11,125.76 that belong to 3 organizations, Rec District, Claymoor Soccer, and Save the Tavern. Therefore, we have a grand total of \$ 27,622.54.

E. Insurance Update

Bill & Mary Ann

It is time for a annual renewal of our 2 required insurances with Gehring Insurance/Benedict Insurance Agency. Bill has had discussions with our Agent, Mike Gehring. We need to approve 2 policies quoted described as:

- 1) The Westfield policy, which provides MCIC's general liability, hired & non-owned auto liability, and employee theft coverage's remains at the \$ 500 annual "minimum premium". Westfield would continue to automatically withdraw \$ 125 each quarter from MCIC's checking account. The next withdrawal is scheduled for May 20th.
- 2) The United States Liability Insurance Company (USLI) policy provides MCIC's liability protection against third party claims alleging our (1) mismanagement of funds, (2) violation of your by-laws, or (3) harassment or discrimination. Due to a general rate increase the annual premium has gone from \$ 688 to \$ 798. Mr. Gehring checked with 2 other leading markets for this type of coverage, Great American Insurance & Philadelphia Insurance, neither of whom can do any better pricewise. In order to avoid a lapse in coverage, we need to receive the \$ 798 annual premium (payable to Benedict Insurance Agency, Inc) prior to May 20th.

A motion was made by Lee and seconded by Dwayne to approve and for Mary Ann to pay these two standard insurance renewals with costs and timing as noted above in items 1 & 2. The motion was approved unanimously.

F. Project Updates

Mary Ann & Mary Lu

- June 25, 2014, 4-7pm – Social on the Square. It was a consensus that we would participate and suggested that Lee and Dwayne man the table to 'meet and greet' the public. Other board members will help to allow Lee and Dwayne oportunities to serve in other capacities and meet residents as may be needed. Trevor Behm volunteered to provide bottled water.
- July 12, 2014, 10-4pm – Crafters on the Square. Mary Lu reported that we will be partnering with the Methodist Park Church (doing their Community Festival Weekend Event) and at this point have 21 paid crafter reservations and expecting many more. It was decided to give a spot to the Redbird PreK PAC so that they could advertize and be visible. The Euclid Beach Rocket Car will be there for rides. We need many MCIC board and members to help/work to make this another success.
- November 21 and 22, 2014 - Candy Cane Lane Bazaar – Mary Lu reported that it is scheduled to be held at DeRubertis Party center on Friday and Saturday, November 21 and 22. Please put this on all your callendars to help set up/tear down, etc.

G. Questions from Members in Attendance –

- Terri Wagoner mentioned that the Madion 'Light up the Park' Golfing Event in June is in need of hole sponsors at a cost of \$ 50 (see application). Consensus discussion indicated that MCIC would be interested but we needed to have clarity of purpose with respect to use of our non profit number, liability insurance, involvement, etc.
In short, Bill and Trevor will discuss with Gehring Insurance and the Light up the Park group respectively to confirm that our support is for Hole Sponsorship only. If that is indeed the case, we will either advertise a special meeting or take a vote on the Hole Sponsorship for \$ 50 at the June 12 MCIC meeting. Timing is the issue so this is a pending action item.
- The village is in the process of purchasing Fire Station #1. Mary Ann indicated that she has had discussion with Chief Lutz and he has offered support for moving all our MCIC regular meetings to Station # 3 South of I-90, commencing with the June 12 meeting.

H. **Next Meeting Date:** June 12, 2014, at **Firestation # 3** at 6:00 pm. **Adjourn** – motion to adjourn at 7:01 pm by Dwayne, second by Don with all unanimously in favor.

Respectfully Submitted: Don Bartlett, Secretary