



# MADISON COMMUNITY IMPROVEMENT CORPORATION



*Mission: "The Madison Community Improvement Corporation Champions the Community of Madison by promoting economic and social opportunities to create a vibrant community"*

*Meeting Agenda for Thursday, September 13, 2012*

Board Attendees: Trevor, Alyson, Mary Ann, Don, Max, Sue, Joe

Membership Attendees: 16

- A. Welcome and Opening Remarks & introductions Trevor
- B. Approval of the Minutes; June Trevor
- Motion, Moritz/Varhol to approve the June 14 meeting minutes, 1 abstention
- C. Treasurer Report - June 9 through September 7, 2012 summary document Mary Ann
- Expenses - \$ 922.64
  - End Balance - \$ 4989.79
  - Presently holding funds for Save the Tavern and other income thus making the ending balance \$ 5822.20. Mary Ann is working on getting the purchased quick books program in place and will be better able provide MCIC dollar activity. This will separate 'other' non MCIC accounts that are using our 501(3)(C) status and will show full balances respectively.
- D. Conflict of Interest Statement Trevor
- Trevor provided board members a trustee folder with MCIC information that we would be going over tonight. Board members were asked to take all remaining information and return the folder leaving the signed 'conflict of interest statement' that the trustees must sign (annual requirement) for filing.
  - Note that these meeting minutes will reference packet information provided that should be included with the meeting minutes.
- E. Completed Projects Trevor
- Sidewalk Sale / Craft Show June 16<sup>th</sup> was very successful. Trevor thanked the participating merchants. See attached report.
  - MCIC Grant Awards Application – Committee has completed the document template to outline requirements when people come before us with requests. The general template identifies these specific requirements. Alyson suggested that we need to identify a budget (percentage) and how much to dedicate towards this project. We will further evaluate once we see the 2012 budget expense and other information.
  - MCIC Scholarship Program – committee recommendations is for one \$500 Madison High School student recipient scholarship annually. Will revise document at end of 2012 during budget review.
  - Girl Scout Troop fire extinguisher program – see article in newspaper and we thank them for their diligence and efforts.
  - Light up the Park – Was most successful with very nice fireworks display. Police did a very nice job getting the residents out in timely fashion. Thank you to the merchants responsible.

- Trevor shared and recapped the MCIC successful projects and other programs with shared partnering successes. Trevor also reviewed the MCIC 'dashboard' updated information on our website. Both items included as attachments for the minutes.

#### E. New Projects

Trevor

- Update on the Quality of Life Grant: Trevor reported that he has asked the village to consider using this grant opportunity for the Train Depot instead of promotional material for Madison Village. The village will be funding this through their other process options.
- Train Depot – MCIC had previously supported the train depot efforts. Norfolk/Southern has indicated that they will proceed with the donation of the depot however, the MCIC will need to see the right of entry and the insurance requirements before proceeding with our initial plan. We plan to hire a historic preservationist to document and guide the teardown of both buildings. We also need to find a place to store the material with the hoped intent to commence bringing the buildings down by the end of October. We will also need a capital campaign next year for rebuilding and is a work in progress. It was suggested we ask if township station #3 could be used to store the wood, Max will discuss options for this with the township.
- Christmas Ornaments – Don Stotter showed examples for ornament or a collage sale and the group felt that we should continue as we started. We will purchase 200 porcelain stars with the Depot on one side, back side MCIC name and number 1/200, 2/200, etc. Motion Moritz/Woodworth to purchase 200 porcelain stars from Mr. Strother at a price of \$ 5.00 per star.
- Snow Man Contest – Madison village has supported the idea of a plywood snow man contest. See packet information. There is a \$25.00 application fee and form. Individuals can pick up the boards from the village hall. Behm Funeral Home is doing cut outs and priming. Carter lumber has donated the wood for 20 boards. Looking to organize a contest where snowman will align the village street park. At Christmas in the park December 1 we will vote for one corporate sponsorship and one private individual who will receive \$ 50. MCIC will collect the boards so we can restore and use next year. Funds from this go to the Cornerstone Friends Church youth program. Motion by Bartlett/Anderson to approve project.
- Candy Cane Lane Christmas Bazaar – Mary Lu Pokatco and Bobbi Wangor are coordinating the Bazaar scheduled for November 16 & 17. We are being asked to help with ticket sales, the Friday decorating committee and Saturday help to work the door. Cost for DeRebertis use is yet to be determined. It is estimated that MCIC could possibly profit about \$ 2700. Outline and more info coming in October. It was suggested we also promote & sell Reindeer Buck books but need to look at the cost? This event would culminate during Christmas in the Park, December 1, 2012. see attached handout.
- Sue Woodworth reported that anyone looking for trees from the school property, they are available to property owners now. See handout and application.

#### F. Fiscal Agent Agreements

- Save the Tavern Organization – We are acting as fiscal agent to have charitable donations. MCIC website & Pay Pal are being used to collect donations that can be tax deductible (with oversight responsibilities). We keep a 2% processing fee on funds and will issue their funds when requested.
- Madison Recreation Board - is still working on a shared process with us.

#### G. Questions from Members in Attendance

- Wagoner – reminded our group that 2013 fundraiser is 'Disco Fever Dance' in the spring. This committee has an idea of a proposed date and must co-ordinate the date with DeRebertis

**Party Center. We do not want to compete with Easterand need a project identified to support with this fundraiser.**

- **There was discussion on the desire to see Christmas tree lights along Main Street or in the park.**
- **Mary Ann handed out flyers for the Library that is doing Hands 4 Hire event.**

**H. Next Meeting Date: October 11, 2012**

**I. Adjourn at 07:22 Motion Anderson/Woodworth  
Don Bartlett notes**